

International Partnership Proposal

Brown University faculty or staff wishing to propose a new institutional partnership should complete this proposal and submit it to Seth Stulen, Assistant Director of Global Partnerships, Office of Global Engagement (seth_stulen@brown.edu) to begin the pre-approval process which includes review by the Provost.

To ensure that international partnerships align with Brown's institutional priorities and contribute to established university initiatives, all partnership requests should generally meet the following criteria:

- Align with Brown's strategic initiatives as described in [Building on Distinction](#)
- Advance Brown's reputation and visibility both abroad and in the U.S.
- Contribute to the development of intellectual capital on the Brown campus
- Generate resources for Brown University so that it can better fulfill its mission

General Information

Name and Title of Brown Faculty or Staff Coordinator for the Collaboration:

If different from above, please name the Brown Faculty Project Lead/PI and any Co-Leads/Co-PIs below.

Project Lead/PI:

Co-Leads/Co-PIs:

Brown Department/s:

Proposal

Proposed Partner Institution:

Country:

Descriptive Title of Proposed Collaboration:

Key Partner Collaborators

Please provide any information on specific partner institution academic units and/or individuals that will be key collaborators in this proposed partnership.

Collaboration Overview

Please provide a brief overview of the proposed international collaboration.

Institutional Alignment

Describe how the proposed international collaboration aligns with Brown's strategic plan as well as that of the department/center/institute.

Scope of Work

Describe the scope of work to be undertaken by both institutions and the proposed activities.

Who will be involved in the collaboration? Check all that apply

Faculty

Post-Docs

Graduate Students

Undergraduate Students

Other

Which areas will the collaboration focus on? Check all that apply

Research

Teaching

Student or Scholar Mobility

Programming (i.e. conferences, events)

Other

If the proposed collaboration includes student or scholar mobility, please provide as much information as possible on the following:

a. Admission decision/criteria and/or selection process; academic supervision details; information on collaborative research; funding sources and fee structure; and visa, health insurance, travel, housing, and other logistical information;

b. An explanation of procedures for approval of credit, time away from campus, etc.;

Funding

Describe any planned financial transactions or financial commitments by either institution

Duration

State the anticipated duration of the collaboration and any important dates to be taken into consideration. Please note that the maximum length for a new partnership agreement is 3 years. Following the initial partnership duration, agreements can be renewed for an additional 3-5 years.

Personnel

Please indicate the faculty/staff coordinator(s) at both institutions (name, title, contact information)

Brown Faculty/Staff Coordinator(s)

Partner Institution Faculty/Staff Coordinator(s)

Impact

Please state the desired outcomes and anticipated impacts from the proposed collaboration

Additional Information

Please provide any additional relevant information regarding this collaboration that would be helpful for the Office of Global Engagement and Office of the Provost to be aware of.

Signatures

Brown Faculty or Staff Coordinator

By: _____

Name: _____

Title: _____

Date: _____

Appropriate Dean, Department Chair, or Director

By: _____

Name: _____

Title: _____

Date: _____